



ajfitchet | architect  
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## Vacancy - Architectural Technician

ajfitchet | architect has a vacancy for a creative and motivated Architectural Technician to join their design led team in Dundee.

Duties will include (but won't be limited to):

- Carrying out measured surveys of buildings and inputting to CAD
- Transferring design drawings to technical drawings
- Preparation of large scale construction details
- Preparation of written project specification
- Undertaking U-value calculations and other energy calculations
- Preparation of Building Warrant Applications and liaising with Building Standards Officers
- Liaising with other project Consultants and design team members
- Maintaining accurate project records within Practice CRM system

Knowledge of AutoCAD and Microsoft Word is essential, and an understanding of the current Scottish Building Standards is preferable. A basic knowledge of Adobe Photoshop and SketchUp would be advantageous however is not essential.

As you will be working within a team, you will be expected to take part in team development discussions and occasionally provide assistance to other members of the team. You should also however be able to use your own initiative.

Possession of a full driving license is desirable, together with access to a car.

Salary and working hours are negotiable.

To apply, please send the following to [recruitment@ajfitchet.com](mailto:recruitment@ajfitchet.com) :

- CV including details of Referees
- Cover letter
- Examples of technical drawings
- Schedule of availability